

From: [BDC Lgoima](#)
To: [REDACTED]
Subject: Official information request for BDC Administrators Information Ref: OIA 027/23
Date: Tuesday, 9 May 2023 5:03:00 pm
Attachments: [image006.png](#)

Dear [REDACTED]

We refer to your official information request dated 18 April 2023 for Buller District Council administrator information.

The information you have requested is marked below in red:

1. How many administrators does Buller District Council presently employ?
 - a. By 'administrator', I mean anyone whose job includes 'administrator' in the title or whose job comes under the 'administrator' salary band.

We currently have 1 employee hired with a title which includes 'Administrator' within the Organisation. We use Strategic Pay to determine our salary bands, based on the employee's unique position description so it is not appropriate for us to group our roles based on their title/function.
2. How has the number of administrators changed over the last four years?
 - a. Please detail how many administrators were employed by Buller District Council in 2020, 2021, 2022 and up to the present day.

2020: 0
2021: 0
2022: 1.
2023: 1.
 - b. Please indicate if you have agency staff filling temporary administrator posts.

No, we do not.
3. Is Buller District Council currently recruiting any more administrators?

No, not at present.
4. Does Buller District Council plan to recruit any more administrators?

No, not at present.
5. How much has Buller District Council spent on recruiting administrators in the last four years:
 - a. By 'three years', I mean 2020, 2021, 2022 and 2023
No costs incurred as position was advertised only on our company website.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

If you wish to discuss this decision with us, please feel free to contact the Buller District Council by return email to lgoima@bdc.govt.nz.

Please note that it is our policy to proactively release our responses to official information requests where possible. Our response to your request will be published shortly at <https://bullerdc.govt.nz/district-council/your-council/request-for-official-information/responses-to-lgoima-requests/> with your personal information removed.

Kind regards

Rachel Townrow | Acting Chief Executive Officer
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